

Focus \_\_\_\_\_

MONTHLY OBJECTIVES What will you accomplish?		S	WEEKLY DASHBOARD List the project chunks you will focus on each day.			
Proj	iect		MONDAY	Priority	Planned Time	Actual Time
1						
2						
3						
4						
5						
THIS WEEK'S PROJECTS What projects will you focus on?			TUESDAY	Priority	Planned Time	Actual Time
Proj	iect					
1						
2						
3						
4 5			WEDNESDAY	Priority	Planned Time	Actual Time
SC	HEDULED EVENTS					
What's happening this week?						
Day   Event						
			THURSDAY	Priority	Planned Time	Actual Time
			FRIDAY	Priority	Planned Time	Actual Time
	ADLINES					
vvna	at needs to be finished?					
Day	Project Chunk	Project				
			SATURDAY & SUNDAY	Priority	Planned Time	Actual Time

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